



OFFICE OF THE PROVINCIAL ELECTION COMMISSIONER, PUNJAB, LAHORE

TENDER NOTICE

Electronic Tenders through EPADS (Electronic Pakistan Acquisition & Disposal System) are invited from the Firms/ Companies, which are registered with Income Tax and Sales Tax (GST) department for supply, of "Hardware/IT & Machinery items" in the office of Provincial Election Commissioner Punjab, Lahore as per following detail:-

Sl. No.	Items	QTY.
IT EQUIPMENT		
LOT-I		
1	Desktop Computers	240
LOT-II		
2	UPS for Desktop Computers	240
LOT-III		
3	Network Printers	13
4	Scanners	6
LOT-IV		
5	NVR (with POE Switches) with installation at Distt. Level	38
LOT-V		
6	Multimedia Projectors	59
MACHINERY ITEMS		
LOT-VI		
7	Photocopy machine	15
LOT-VII		
8	Air conditioner 1.5 ton	52
9	Air conditioner 2 ton floor standing	2
LOT-VIII		
10	LED 65"	3
11	LED 55"	2
12	LED 43"	11
LOT-IX		
13	False ceiling fan	8
14	Ceiling fan	29
15	Pedestal fan	5
16	Electric Water Cooler	3
17	Bracket Fan	13
18	Air cooler/room cooler	25
19	Electric / Gas Heater	14
20	Water dispenser	27
LOT-X		
21	Paper shredder	4
22	Electric Water Geyser	2
23	Oven	14
24	Refrigerator (Large)	6
25	Refrigerator (Small)	14
26	Digital Camera (DSLR)	1
LOT-XI		
27	Fire Extinguisher	34
28	Walk Through Gate	4

Terms & Conditions.

- 1 Tenders, complete in all respect, should be submitted on EPADS on or before tender's opening date i.e. 12th April, 2025 (Saturday) at 11:00 AM which will be opened on the same date at 11:30 AM in the presence of Tender Committee and bidders as may be present. E-mailed or faxed bid received in this office will not be accepted.
- 2 The Bidders are required to submit their bids online on EPADS (E-Pak Acquisition & Disposal System) <https://eprocure.gov.pk> and no bid other than EPAD will be accepted.
- 3 Tendering will be conducted in **Single Stage-Two Envelopes methods i.e. FINANCIAL PROPOSAL** and **TECHNICAL PROPOSAL** separately.
- 4 The Tender will be conducted with the ratio of **40:60 (TECHNICAL PROPOSAL=40% and FINANCIAL PROPOSAL = 60%)**
- 5 Tender documents containing detailed terms and conditions can be obtained on written request from the office of Provincial Election Commissioner, Punjab 10-court street, Lahore latest by 11th April 2025 (Friday) by 11:00 AM against the prescribed fee of Rs.2,000/- (Rupees Two Thousand Only) Non-refundable, on any working day during office hours.
- 6 The bidder will not set forth their own terms and conditions contradictory to the terms and conditions given in the documents or PPRA rules. In the event of arbitration as a result of conflicting, the terms and conditions given in the tender documents or PPRA rules will prevail.
- 7 Firms should submit a **"certificate" on Rs.200/- stamp paper** that the Firm/company has never been declared blacklisted or defaulter by any Government office of Pakistan.
- 8 The Bidder shall quote rate for all items in a Lot.
- 9 Price should be quoted in Pak Rupees both in words and figures.
- 10 The Price quoted should be final and clearly written/typed out without any ambiguity.
- 11 The price should be inclusive of all the government taxes, duties, delivery and installation/commissioning charges etc, especially of Photostat Machine in districts.
- 12 Payment will be made upon successful installation / commissioning or complete supply / delivery of relevant items of durable goods.
- 13 Bidders shall furnish Bid security / Earnest money @ 5% of total bid value in shape of Pay Order / Bank Draft issued by the scheduled bank of Pakistan in favour of DDO, Provincial Election Commissioner, Punjab, Lahore which will be submitted before closing of tender physically in the office of Provincial Election Commissioner, Punjab, Lahore.
- 14 Each successful Firm will furnish a **Performance Guarantee** in the shape of Bank Draft or Pay Order issued by the schedule bank @ 5% of the contract amount on award of contract in favour of DDO, PEC, Punjab.
- 15 The procuring agency reserves the rights to increase or decrease the number of items being purchased at any stage as per requirement.
- 16 The Provincial Election Commissioner, Punjab/ Competent Authority reserve the right to reject any Tender or all tenders in accordance with Rule-33(1) of PPRA Rules-2004.

(Syed Shahid Abbas)

Deputy Director (Admn)

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