



No.F.8(25)/2025/Tender-IT-Admn-PEC (S)  
**OFFICE OF THE PROVINCIAL ELECTION COMMISSIONER (SINDH)**  
Pakistan Sectt: Block No.44/A: Shahrah-e-Iraq:

115

Karachi, the 24<sup>th</sup> March, 2025

To

The Director General,  
Press Information Department,  
Government of Pakistan,  
Karachi.

subject: **TENDER NOTICE FOR PROCUREMENT OF HARDWARE/IT EQUIPMENT, PLANT & MACHINERY AND FURNITURE & FIXTURE ITEMS.**

Dear Sir,

I am directed to enclose herewith a copy of the advertisement regarding the **TENDER NOTICE** for the procurement of **Hardware/IT Equipment, Plant & Machinery, and Furniture & Fixture items**, which is required to be published in the daily newspapers (*Dawn Karachi, Jang Karachi and Daily Kawish*) on **25th March 2025 (Tuesday)**. The tender opening dates are as follows:

Sr. No	Tender Category	Opening Date
1	Hardware/IT Equipment	9th April 2025
2	Plant & Machinery	10th April 2025
3	Furniture & Fixture	11th April 2025

2. It is requested that, the same may please be got published in the above mentioned daily newspapers as the date for tender opening is proposed as under, therefore, any delay in publishing of advertisement will not serve the purpose.

Your sincerely

Encl: As above

(Muhammad Samiullah)  
Deputy Director (Admn)

Copy also forwarded to the Deputy Director, Public Procurement Regulatory Authority, Islamabad with requested to kindly upload the said tender notice on the website of PPRA and bill thereof be sent to this office for making necessary payment.

2. Copy of "Tender Notice" forwarded for kind information to the SO to Secretary Election Commission of Pakistan. (Attention: Mr. Atif Rahim, Deputy Director, Admin)

AD(A 2)  
for m/a

G. Khan  
M. Khan  
25/03/25

(Muhammad Samiullah)  
Deputy Director (Admn)  
Ph# 021-99203383



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**OFFICE OF THE PROVINCIAL ELECTION COMMISSIONER, (SINDH)**

Pakistan Sectt: Block No.44-A: Shahrah-e-Iraq,Saddar, Karachi.

Karachi the dated 24<sup>th</sup> March, 2025

**Subject: TENDER NOTICE FOR PURCHASE OF HARDWARE / IT EQUIPMENT PLANT & MACHINERY AND FURNITURE & FIXTURE ITEMS.**

The Provincial Election Commissioner, Sindh, Karachi, invites electronic tenders through the Electronic Pakistan Acquisition & Disposal System (EPADS) from firms/companies registered with the Income Tax and Sales Tax (GST) departments for the supply of Hardware/IT Equipment for the Provincial Election Commissioner's office in Sindh Karachi and its field offices across Sindh Province. The details are as follows:

<b>HARDWARE / IT EQUIPMENT</b>			
<b>Sr No #</b>	<b>Name of Items</b>	<b>Qty</b>	<b>Opening Time &amp; Date</b>
1	Computer System	37	At 11:30 am 09 <sup>th</sup> April, 2025 (Wednesday)
2	Printer	15	
3	Scanner	2	
4	UPS 1KVA for Computer System	66	
5	CCTV Camera 2MP	14	
6	NVR Switch (8 port)	2	

<b>PLANT &amp; MACHINERY ITEMS</b>			
<b>Sr No #</b>	<b>Name of Items</b>	<b>Qty</b>	<b>Opening Time &amp; Date</b>
1	Floor Standing AC	3	At 11:30 am 10 <sup>th</sup> April, 2025 (Thursday)
2	Air Conditioner (Split)	57	
3	Air Cooler	3	
4	Water Dispenser	26	
5	Ceiling Fan AC/DC	63	
6	Pedestal Fan	3	
7	Refrigerator	9	
8	Single Door Refrigerator (small)	2	
9	Stabilizer 4000W	1	
10	Microwave Oven	2	
11	Double Stove	1	
12	LED	17	
13	Paper Shredder	3	
14	Photostat Machine	20	
15	CCTV Cameras	14	
16	Fire Extinguisher	16	
17	Generator 5KVA	2	



FURNITURE & FIXTURE			
Sr No #	Name of Items	Qty	Opening Time & Date
1	Officer Chair	10	At 11:30 am 11 <sup>th</sup> April, 2025 (Friday)
2	Officer Table	10	
3	Computer Chair	15	
4	Conference Chair	30	
5	Conference Table	01	
6	Steel Almirah	04	
7	Steel File Rack	10	
8	Steel Benches	04	

### Terms & Conditions:

1. Submission Deadline: The bid shall be **(submitted on EPADS by mention date)** and delivered in person at office of Provincial Election Commissioner, Sindh, Karachi, which should reach according to schedule for tender. Tenders will be opened on the same date at 11:30 AM in the presence of the Tender Committee and bidders. E-mailed or faxed bids will not be accepted.
2. Tender Documents: The detailed of each tender documents can be obtained upon a written request from the Provincial Election Commissioner (S) Karachi office at Pakistan Secretariat Block 44-A Shahrah-e-Iraq Saddar Karachi, against a non-refundable fee of Rs. 2,000/- (Two Thousand Rupees only). The last date for obtaining tender documents is before tender opening time & date (as mentioned above), till 11:00 AM.
3. Rate Quotation: Bidders must quote rates for each item separately. No firm will be allowed to modify the rates after the opening of e-bids.
4. Compliance with PPRA Rules: Bidders must not propose their own terms and conditions that conflict with the tender documents or PPRA Rules. In case of any dispute, PPRA Rules and tender document conditions shall prevail.
5. Bidding Procedure: Tendering will follow the **Single Stage-Two Envelopes Method**, where a single outer envelope should contain two separate envelopes labeled "**FINANCIAL PROPOSAL**" and "**TECHNICAL PROPOSAL**" in bold, legible letters to avoid confusion.
6. Office & Support Services: The company should have support/service offices in Sindh or other major cities in Province.
7. Experience Requirement: The company must have a minimum of five (05) years' experience in the relevant field.
8. OEM Partner Certification: The bidder must provide an authorized OEM Partner/Dealer Certificate from the principal manufacturer (Gold Partner preferred) along with an ISO Certification.

9. **Non-Blacklisting Certificate:** Bidders must submit a certificate confirming that their company has never been blacklisted or declared a defaulter by any Federal or Provincial Government Department in Pakistan.
10. **Price Quotation:** Prices should be quoted in Pakistani Rupees (PKR), both in words and figures.
11. **Bid Validity:** The quoted prices must be firm, final, and clearly written without ambiguity. Bids will remain valid for six (06) months from the submission deadline.
12. **Inclusive Pricing:** The quoted price must be all-inclusive, covering government taxes (including GST, if applicable), duties, delivery, and installation charges.
13. **Bill of Quantities (BOQ):** Rates must be provided against each item in the BOQ (Bill of Quantities).
14. **Bid Security:** Each bidder must submit a Bid Security/Earnest Money equivalent to 5% of the total bid value for each item separately. This must be in the form of a Bank Draft or Pay Order issued by a Scheduled Bank of Pakistan, payable to the DDO, Office of the Provincial Election Commissioner, Sindh, Karachi. This security must be submitted physically to the Provincial Election Commissioner, Sindh Karachi Officer, before the deadline.
15. **Delivery Timeline:** The successful bidder must complete delivery and supply of items within thirty (30) days after signing the contract.
16. **Quantity Adjustment:** The Procuring Agency reserves the right to increase or decrease the number of items required at any stage based on actual requirements.
17. **Tender Rejection Rights:** The Procuring Agency/Competent Authority reserves the right to reject any or all tenders in accordance with Rule-33(1) of PPRA Rules-2004.
18. **Availability of Advertisement:** This tender notice is also available on the official websites of **PPRA:** [www.ppra.org.pk](http://www.ppra.org.pk) and **Election Commission of Pakistan:** [www.ecp.gov.pk](http://www.ecp.gov.pk)

For further details, please contact:

  
**Deputy Director (Admin)**  
Provincial Election Commissioner, (S) Karachi  
**Tel: 021-99203383**