

ELECTION COMMISSION OF PAKISTAN

Secretariat
Constitution Avenue, G-5/2,
Islamabad, the 04th April, 2025

NOTIFICATION

Subject: **GUIDLINES FOR IN-HOUSE ELECTION TO THE VACANT SEATS OF CHAIRMAN VILLAGE COUNCILS IN KHYBER PAKHTUNKHWA.**

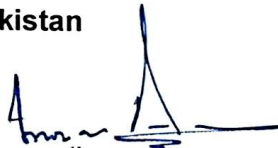
No. F.16(1)/2025-LGE-KP: In line with the provision of Rule 52(6), read with Chapter-VII-A, of the Khyber Pakhtunkhwa Local Councils (Conduct of Elections) Rules-2021, the following guidelines are laid down for procedure of the In-House Elections to be held on **10th April, 2025**:-

1. The Returning Officers appointed *vide* this Commission's Secretariat Notification No. F.7(2)/2024-LGE-KP shall call meeting of Village Council and inform all the Members of the concerned Council before election day clearly intimating the date, time and place of meeting, which shall be **10th April, 2025**.
2. **Form-XXVI** attached with the Khyber Pakhtunkhwa Local Councils (Conduct of Elections) Rules, 2021 shall be used for filing of nomination papers by the contesting candidates.
3. The Returning Officer (RO) shall receive nomination papers till 11:00 AM and scrutinize it till **12:00PM**.
4. A member of the Council can propose or second the nomination paper. However, a member cannot propose or second more than one candidate.
5. Any validly nominated candidate can withdraw his nomination till **01:00 PM**.
6. The RO shall read out to the Local Council, the names of the contesting candidates in the order in which nomination papers were received and proceed to effect the election by an **open division** in the following manner:
 - i) The RO will ask the members to proceed to a place specified in the room/hall, where an officer will be deputed to ascertain the support of each member for the candidate of his/her choice in a Register to be supplied by the PEC Khyber Pakhtunkhwa (Specimen of Register is enclosed as Annexure-I).
 - j) Each member will enter name of the candidate of his/her choice in the relevant column in the Register, sign it and put his/her thumb impression before leaving the meeting room/hall.
 - k) A member who is unable to enter name of candidate due to any reason, he/she may seek assistance of the person of his/her choice but the person providing the assistance shall not be polling agent or candidate himself.
 - l) No member who has recorded his/her support will be allowed to re-enter the meeting room / hall, unless all members present have recorded their support.

Contd.....P/2

7. A Candidate to be elected as Chairman has to secure support of majority of the Council members present and voting.
8. If two or more candidates are supported by an equal number of members, the Returning Officer shall draw a lot in respect of such candidates and the candidate on whom the lot falls shall be the Chairman of the Council.
9. The lot shall be drawn in presence of the contesting candidates and their election agents as may be present.
10. If no candidate secure support /majority of the members of the Council present and voting, the RO will report the matter to PEC who will send the same to ECP and the Hon'ble Commission will fix another date for the election.
11. On the conclusion of the election of Chairman of the Council, the RO shall prepare the result of election on the **Format-A** and shall immediately forward the same to the Provincial Election Commissioner through District Election Commissioner concerned alongwith attested copies of the relevant pages of the **Register** provided for maintaining record of the proceedings of recording support of members for the candidates to the seat of Chairman.
12. The Provincial Election Commissioner shall forward the consolidated result of Council in soft as well as in hard format on **Format-B** to the Election Commission's Secretariat.
13. All the activities of election i.e. Filing of Nominations, Scrutiny of Nomination Papers and Withdrawal of candidature shall be completed on the same day fixed for the election i.e. **10th April, 2025.**
14. Election Hours shall be observed from **01:00 PM to 03:30 PM.**

By order of the Election Commission of Pakistan


(Imran Anwar)
Deputy Director (LGE-KP)

To,

The Manager,
Printing Corporation of Pakistan Press,
Islamabad.

[For publication in the Gazette of Pakistan,
Extraordinary (Part-III) of today's date]

I. Copy forwarded for information to the:-


1. Chief Secretary, Government of the Khyber Pakhtunkhwa, Peshawar.
2. Secretary, Local Government & Rural Development Department, Peshawar.

II. Copy forwarded for information and necessary action to the:

1. Provincial Election Commissioner, Khyber Pakhtunkhwa
 2. All Regional Election Commissioners, concerned.
 3. All District Election Commissioners, concerned.
 4. All Returning Officers, concerned.
- } **Through PEC-KP**

III. Copy also forwarded to the:-

1. Director to the Hon'ble CEC
 2. SPS/PS/SPA to the Hon'ble MEC-I, II, III & IV
 3. Staff Officer to the Secretary
 4. PA to the Special Secretary
 5. PA to the Special Secretary (Law)
 6. Director General (Training)
 7. Additional Director General (LGE)
 8. Additional Director General (M&E)
 9. Additional Director General (Electoral Rolls)
 10. Additional Director General (MCO)
 11. Director (LGE)
 12. Deputy Director (Web) for uploading on the ECP's website.
- } **ECP Secretariat, Islamabad**


(Imran Anwar)

Deputy Director (LGE-KP)

FORM-XXVI
(see rule 77B (3))

NOMINATION PAPER

Election of Chairman Village / Neighborhood Council

To be filled in by the Proposer:

I, _____ as a _____ (Category) Member of Village / Neighborhood Council _____ Tehsil _____ do hereby propose the name of Mr. _____ a General Member of this council for election as a candidate for the office of Chairman of Village / Neighborhood Council _____.

I hereby declare that I have not subscribed to any other nomination paper in this election either as proposer or seconder.

SIGNATURE OF PROPOSER

Declaration by a Seconder:

I, _____ as a _____ (Category) Member Village / Neighborhood Council _____ Tehsil _____ do hereby second the above proposal of Mr. _____ as a candidate for the office of Chairman of Village / Neighborhood Council _____.

I hereby declare that I have not subscribed to any other nomination paper in this election either as proposer or seconder.

SIGNATURE OF SECONDER

Declaration by the Candidate:

I, _____ as a General Member of Village / Neighborhood Council _____ Tehsil _____ do hereby declare that I have consented to the above proposal and that I am qualified to be elected as Chairman of Village / Neighborhood Council _____.

SIGNATURE OF CANDIDATE

(Decision of Returning Officer accepting or rejecting the nomination paper on the day fixed for election)

I have examined this nomination paper in accordance with the provisions of the Khyber Pakhtunkhwa Local Councils (Conduct of Elections) Rules, 2021 and decide as follows—

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(In case of rejection, state brief reasons)

Date ___/___/___

RETURNING OFFICER."

SECRETARY,
GOVERNMENT OF THE KHYBER PAKHTUNKHWA
LOCAL GOVERNMENT, ELECTIONS AND RURAL
DEVELOPMENT DEPARTMENT.

Format-A

Election to the post of Chairman

- i. Name of District.....
- ii. Name of Tehsil.....
- iii. No. & Name of VC/NC.....
- iv. Place of Election.....
- v. Date of Election.....

Sl. No.	Name of Contesting Candidate	Father/Husband name	No of Members of the Council	No. of members supported for Chairman post	Party Affiliation/ Independent
1	2	3	4	5	6

I declare that Mr/Mrs, S/DN/O.....has been supported by majority of the members of the council and has been declared as chairman of Village Council/Neighbourhood Council.....(Name of Council)

Date:.....

(Signature & Stamp of the Returning Officer)

Format-B

Election to the post of Chairman

Sr. No.	Name of District	Name of Tehsil	No. & Name of Council	Name of Chairman	Father/Husband name	Party affiliation/Independent	Address
1	2	3	4	5	6	7	8

(Signature of the authorized officer of the PEC Office)

Dated:.....

REGISTER FOR MAINTAINING OF RECORD OF SUPPORT EXTENDED (OPEN DIVISION) BY THE MEMBERS IN FAVOR OF THEIR CANDIDATE IN ELECTIONS OF CHAIRMAN

Name of Council..... (NANO)
Name of District.....
Name of Tehsil.....
Total Number of Members of the Council.....

S. No.	Names of Members/ Voters OF THE COUNCIL	CNIC NO.	Support Extended in favor of (Name of contesting Candidate)	Voter's Signature	Voter's Thumb Impression
1					
2					
3					
4					
5					
6					

I declare hereby that following candidate has duly been elected as Chairman:

Name	Father/ husband Name	Chairman	Party Affiliation/ Independent	Address

Signature & stamp of Returning Officer

Place.....

Date.....