

# ELECTION COMMISSION OF PAKISTAN

Secretariat  
Constitution Avenue, G-5/2,  
Islamabad, the 25<sup>th</sup> April, 2025

## NOTIFICATION

Subject: **INSTRUCTIONS / GUIDLINES FOR IN-HOUSE ELECTION TO THE VACANT SEAT OF CHAIRMAN VILLAGE COUNCIL DONAI, TEHSIL ALPURI, DISTRICT SHANGLA IN KHYBER PAKHTUNKHWA.**

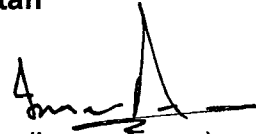
**No. F.16(1)/2025-LGE-KP:** In line with the provision of Rule 52(6), read with Chapter-VII-A, of the Khyber Pakhtunkhwa Local Councils (Conduct of Elections) Rules-2021, the following guidelines are laid down for procedure of the In-House Elections to be held on **15<sup>th</sup> May, 2025**:-

1. The Returning Officer appointed *vide* this Commission's Secretariat Notification No. F.7(2)/2024-LGE-KP shall call meeting of Village Council and inform all the Members of the concerned Council before election day clearly intimating the date, time and place of meeting, which shall be **15<sup>th</sup> May, 2025**.
2. **Form-XXVI** attached with the Khyber Pakhtunkhwa Local Councils (Conduct of Elections) Rules, 2021 shall be used for filing of nomination papers by the contesting candidates.
3. The Returning Officer (RO) shall receive nomination papers till 11:00 AM and scrutinize it till **12:00PM**.
4. A member of the Council can propose or second the nomination paper. However, a member cannot propose or second more than one candidate.
5. Any validly nominated candidate can withdraw his nomination till **01:00 PM**.
6. The RO shall read out to the Local Council, the names of the contesting candidates in the order in which nomination papers were received and proceed to effect the election by an **open division** in the following manner:
  - e) The RO will ask the members to proceed to a place specified in the room/hall, where an officer will be deputed to ascertain the support of each member for the candidate of his/her choice in a Register to be supplied by the PEC Khyber Pakhtunkhwa (Specimen of Register is enclosed as Annexure-I).
  - f) Each member will enter name of the candidate of his/her choice in the relevant column in the Register, sign it and put his/her thumb impression before leaving the meeting room/hall.
  - g) A member who is unable to enter name of candidate due to any reason, he/she may seek assistance of the person of his/her choice but the person providing the assistance shall not be polling agent or candidate himself.
  - h) No member who has recorded his/her support will be allowed to re-enter the meeting room / hall, unless all members present have recorded their support.

**Contd.....P/2**

7. A Candidate to be elected as Chairman has to secure support of majority of the Council members present and voting.
8. If two or more candidates are supported by an equal number of members, the Returning Officer shall draw a lot in respect of such candidates and the candidate on whom the lot falls shall be the Chairman of the Council.
9. The lot shall be drawn in presence of the contesting candidates and their election agents as may be present.
10. If no candidate secure support /majority of the members of the Council present and voting, the RO will report the matter to PEC who will send the same to ECP and the Hon'ble Commission will fix another date for the election.
11. On the conclusion of the election of Chairman of the Council, the RO shall prepare the result of election on the **Format-A** and shall immediately forward the same to the Provincial Election Commissioner through District Election Commissioner concerned alongwith attested copies of the relevant pages of the **Register** provided for maintaining record of the proceedings of recording support of members for the candidates to the seat of Chairman.
12. The Provincial Election Commissioner shall forward the consolidated result of Council in soft as well as in hard format on **Format-B** to the Election Commission's Secretariat.
13. All the activities of election i.e. Filing of Nominations, Scrutiny of Nomination Papers and Withdrawal of candidature shall be completed on the same day fixed for the election i.e. **15<sup>th</sup> May, 2025.**
14. Election Hours shall be observed from **01:00 PM to 03:30 PM.**

**By order of the Election Commission of Pakistan**



(Imran Anwar)  
Deputy Director (LGE-KP)

To,

The Manager,  
Printing Corporation of Pakistan Press,  
**Islamabad.**

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Extraordinary (Part-III) of today's date]

**I. Copy forwarded for information to the:-**

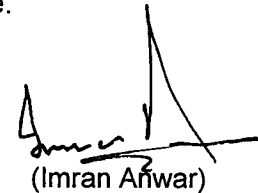
1. Chief Secretary, Government of the Khyber Pakhtunkhwa, Peshawar.
2. Secretary, Local Government & Rural Development Department, Peshawar.

**II. Copy forwarded for information and necessary action to the:**

1. Provincial Election Commissioner, Khyber Pakhtunkhwa
  2. Regional Election Commissioner, concerned.
  3. District Election Commissioner, concerned.
  4. Returning Officer, concerned.
- } **Through PEC-KP**

**III. Copy also forwarded to the:-**

1. Director to the Hon'ble CEC
  2. SPS/PS/SPA to the Hon'ble MEC-I, II, III & IV
  3. Staff Officer to the Secretary
  4. PA to the Special Secretary
  5. PA to the Special Secretary (Law)
  6. Director General (Training)
  7. Additional Director General (LGE)
  8. Additional Director General (M&E)
  9. Additional Director General (Electoral Rolls)
  10. Additional Director General (MCO)
  11. Director (LGE)
  12. Deputy Director (Web) for uploading on the ECP's website.
- } **ECP Secretariat, Islamabad**



(Imran Anwar)  
Deputy Director (LGE-KP)