



No.F.27(6)/2024-GS  
Office of the  
Provincial Election Commissioner  
Punjab.

10-Court Street,  
Lahore, **the 22<sup>nd</sup> February, 2024.**

To

The Director Public Relations,  
Press Information Department,  
**Lahore.**

Subject: **TENDER NOTICE.**

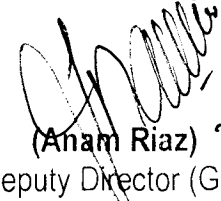
Dear Sir,

I am directed to send herewith a "Tender Notice" for its publication in **01 Urdu Daily and 01 English Daily** for one day / one insertion. Tender notice may kindly be got published in the **newspapers positively on 24<sup>th</sup> February, 2024.**


2. Necessary pre-receipted bill in-duplicate, duly supported by the tear-sheet may be forwarded to this office for payment and record.

Encl:-**As above.**

Yours faithfully,

  
(Anam Riaz) 22/2/24  
Deputy Director (GS)

Copy forwarded for similar action to the Director (MIS), Provincial Election Commissioner, Punjab Lahore.

  
(Anam Riaz) 22/2/24  
Deputy Director (GS)



**No. F.27(6)/2024-GS**  
Office of the  
**PROVINCIAL ELECTION COMMISSIONER**  
Punjab

10- Court Street,  
Lahore, dated **the 22<sup>nd</sup> February, 2024.**

**TENDER NOTICE**

Sealed tenders are invited from the reputed firms / Companies / suppliers / manufacturers, who are registered with Income Tax and Sales Tax (GST) Directorates for the supply of following items in the office of Provincial Election Commissioner, Punjab for the conduct of upcoming bye-elections.


**DETAIL OF ITEMS**

S. No	Name of Item	Specification	Required Quantity (In Number)
1	2	3	4
<b>NON-WOVEN CLOTH BAGS / TEMPER EVIDENT BAGS</b> Non-Woven Cloth bags with cord with the words "Election Commission of Pakistan" Printed thereon,			
1	Non-Woven Cloth Bags (Light Green) for National Assembly	(24"x30") with 40"Cord.	9,200
2	Non-Woven Cloth Bags (Light Green) for National Assembly	(26"x42") with 40"Cord.	9,200
3	Non-Woven Cloth Bags (White) for Provincial Assembly	(24"x30") with 40"Cord.	9,200
4	Non-Woven Cloth Bags (White) for Provincial Assembly	26"x42") with 40"Cord.	9,200
5	Non-Woven Cloth Bags (Blue) for retrieval of Election Material	(26"x42") with 45"Cord.	9,200
6	Gunny Bags	(49"x52) with 60"Cord.	1,800
7	Temper Evident Bag-I	215x360 mm LDPE 30+30 micron	38,500
8	Temper Evident Bag-II	305x425 mm LDPE 30+30 micron	100
9	Temper Evident Bag-III (Non-Woven Bag Khaki 26" x42")	26" x42"	9,200

10	<b>Standard Stationery Packs</b> (Containing 16 items) i.e Ball Point Blue, Rice Paper, Carbon Paper, Pin, Needle, Thread Ball, Gum Stick, Candle, Sealing Wax, Marker Match Box, Steel Scales, Safety Pin, Transparent Tape Size 2 inch, Torch Size 6 inches & Pair of Scissors	Packs to be supplied in Plastic Pack boxes size 7"x9"x2" duly fastened with a cotton tape of 24" and a printed list of such items be pasted on the top of the box.	9,200
<b>ASSORTED MATERIAL</b>			
11	Official code mark Nylon Stamps		68,000
12	Marking aid rubber stamps		64,900
13	Brass Seals		9,200
14	Identification Card Cover with Ribbon		9,700

- 1) Tender documents containing detailed terms and conditions can be purchased on written request from the Cashier of the Provincial Election Commissioner, Punjab office situated at **10- Court Street, Lahore** latest by **11<sup>th</sup> March, 2024 (Monday)** against the prescribed fee of **Rs. 5000/- (non-refundable)** on any working day during office hours.
- 2) All sealed tenders should be delivered / dropped in the tender box placed in the Room of Joint Provincial Election Commissioner (Admn) on or before the tenders opening date i.e. **11<sup>th</sup> March, 2024 (Monday) by 11:00 A.M** and the tenders will be opened on the same date i.e **11<sup>th</sup> March, 2024 (Monday) at 11:30 A.M** in the presence of Committee Members and bidders as may be present.
- 3) The procedure of Single Stage – Two Envelopes will be adopted. The envelopes shall be marked as **"Financial Proposals"** and **"Technical Proposals"** in bold and legible letters to avoid confusion. The envelopes must be covered with super-scribed tender notice number and **"Tenders for the supply of (Name of Item) \_\_\_\_\_"** and dropped in the tender box in the Provincial Election Commissioner, Punjab, Lahore office.
- 4) Tenders should be submitted for each item separately or more than one items sealed in two separate envelopes accompanied with **5% CDR** of total amount in favour of Provincial Election Commissioner, Punjab Lahore. Each envelope shall contain separately the **"Financial Proposals"** and **"Technical Proposals"**. **CDR or copy of CDR should not be enclosed in the Envelope Marked as "Technical Proposals"**
- 5) Payments of all types of taxes will be responsibility of the firm. The rates of items shall be inclusive of all taxes.
- 6) No firm can change the rates after opening the sealed tender.
- 7) The validity of bid/offer will be as under:
  - i) Non-Woven Cloth Bags, Temper Evident Bags, Gunny Bags for a period of **Ten Months**.
  - ii) Assorted Material & Stationery Packs for a period of **Ten Months**.

- 8) Alternative offer shall be rejected summarily. The rate quoted should be clear and legible. Any overwriting / cutting etc will not be accepted and the tender rates will liable to be rejected on the spot.
- 9) Items will have to be delivered / provided within **20 days** of issuance of work order from this office.
- 10) Samples of tendered items can be inspected, available with the undersigned on any working day during office hours
- 11) Samples of each item should be submitted in accordance with the specifications / specimen and free of charge to the undersigned before opening the tenders / rates.
- 12) In case of delay in supply / substandard quality, penalty will be imposed.
- 13) These items would be provided in the office of PEC, Punjab, Lahore
- 14) The Provincial Election Commissioner, Punjab / Competent Authority reserve the right to reject any Tender or all tenders in accordance with Rule-33(1) of PPRA Rules-2004.

  
(Anam Riaz)  
Deputy Director (GS)  
Ph:042-99210148  
22/2/24